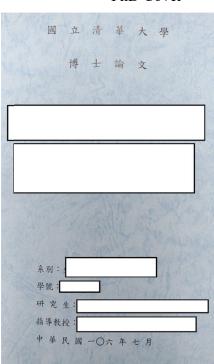
# GUIDELINES FOR SUBMITTING A THESIS, DISSERTATION

Thesis should be bound in the prescribed format

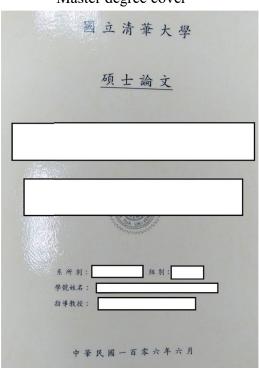
#### FRONT COVER

- 1. Front Cover color for master's thesis is earthy yellow, for Ph.D is light blue
- 2. Front Cover should include
  - School name.
  - The title of the thesis (Chinese and English).
  - Full name of the department or graduate program.
  - Student ID
  - Student's name (Chinese and English).
  - Advisor's name (Chinese and English).
  - Date of school leaving (ROC format)
- 3. Sample

PhD Cover



## Master degree cover



#### THESIS CONTENT

- 1. Blank page
- 2. Second page should contain information similar to the front page such as
  - School name
  - Title of the thesis (Chinese and English).
  - Full name of the department or graduate program
  - Student ID and Student's name (Chinese and English).
  - Advisor's name (Chinese and English).
  - Date of school leaving (ROC format)
- 3. The Power of Attorney of Master or Doctor's Thesis in e-file from NTHU.
- 4. The Power of Attorney of Master or Doctor's Thesis in hardcopy from NTHU.

- 5. The Power of Attorney of Master or Doctor's Thesis from National Library.
- 6. Thesis Publication Postponement Request Form
- 7. Advisor's Approval Form
- 8. Oral Defense Form verified by the Oral Examination Committee
- 9. Abstract in both Chinese and English
- 10. Preface or Acknowledgments
- 11. Table of Contents
- 12. Main text of the Thesis
- 13. Bibliographies
- 14. Appendices
- **♦** Please use blue pen to sign Power Of Attorney and other forms requested.

**BINDING GUIDELINES:** Please bind your thesis on the left hand side, with the content in the order mentioned above.

Spine Information from Top to Bottom

- School name, Department name
- Master or doctoral degree
- Title of the thesis
- Author's name
- Print the year of your graduation.

## SUBMISSION AT LIBRARY COUNTER

- 1. One hard copy of the thesis
- 2. E-version of the Power of Attorney from the National Library

  [Attach a copy with the thesis and hand in a copy at the counter of NTHU library]
- 3. E-version of the Power of Attorney from ----Airiti Library [Only submit the hard copy to the library (don't attach on the thesis)]
- **♦** Please use blue pen to sign Power Of Attorney and other forms requested.

## **ELECTRONIC FILE UPLOADING GUIDELINES**

Upload the following electronic files in the school library system with NTHU watermark in the background and files with password protection.

- 1. Thesis e-file
- 2. Second page should contain information similar to the front page such as School name
  - Title of the thesis (Chinese and English).
  - Full name of the department or graduate program
  - Student ID and Student's name (Chinese and English).
  - Advisor's name (Chinese and English).
  - Date of school leaving (ROC format)

- 3. Abstract in both Chinese and English
- 4. Preface or Acknowledgments
- 5. Table of Contents
- 6. Main text of the thesis
- 7. Bibliographies
- 8. Appendices
- 9. The Power of Attorney of Mater or Doctor's Thesis to NTHU in e-file.
- 10. The Power of Attorney of Mater or Doctor's Thesis to National library in e-file.